

For operations outside the European Union

STANDARD FORM OF CONTRACT NOTICE

The compliance of information provided in this form with the EIB's Guide to Procurement is the procuring entity's responsibility.

Project name: KPONG DAM RETROFIT

Preliminary questions

***Type of contract:**

- ☐ Works
- ☒ Supplies
- ☐ Services

***Type of procedure:**

- ☒ Open procedure
- ☐ Restricted procedure
- ☐ Competitive procedure with negotiation
- ☐ Competitive dialogue

Section I: Procuring entity

Name and address (please identify procuring entity responsible for the procedure)

***Official name:** Volta River Authority

***Country:** Ghana

***Town:** Accra Postal address: Post Office Box MB 77, Ministries, Accra, Ghana

Postal code: 000 000

Contact person: Kwaku Wiafe

***Email:** sesd@vra.com or dengsd@vra.com Tel: (+233) 0302 218 540 Ext. 3398

Fax: N/A

***Internet address (URL):** Click here to enter URL. or select ☒ N/A

***Communication**

☐ The procurement documents are available for unrestricted and full direct access, free of charge, at (URL): [Click here to enter URL.](#)

or

☐ Access to the procurement documents is restricted. Further information can be obtained at (URL): [Click here to enter URL.](#)

or

☒ N/A *[If N/A is selected, it is compulsory to fill 'another address' under 'Additional information can be obtained from']*

***Additional information can be obtained from**

☐ the abovementioned address

☒ another address:

[Please fill this section only if 'another address' is selected]

***Official name:** Director - Engineering Services Department, Volta River Authority

***Country:** Ghana

***Town:** Akuse Postal address: P.O. Box MB 77

Postal code: 000 000

Contact person: Kwaku Wiafe

***Email:** sesd@vra.com or dengsd@vra.com Tel: (+233) 0302 218 540 Ext. 3398

Fax: N/A

***Internet address (URL):** [Click here to enter URL.](#)

or select ☒ N/A

***Tenders or requests to participate must be submitted**

☐ electronically via: [Click here to enter URL.](#)

☐ to the abovementioned address

☒ to the following address:

[Please fill this section only if 'to the following address' is selected]

***Official name:** Director, Engineering Services Department – Volta River Authority

***Country:** Ghana

*Town: Akuse	Postal address:	P. O. BOX 77
Postal code: 000 000		
Contact person: Kwaku Wiafe		
*Email: dengsd@vra.com or sesd@vra.com	Tel:	(+233) 0302 218 540 Ext. 3398
	Fax:	N/A
*Internet address (URL):	Click here to enter URL.	
	or select ☒ N/A	

*Type of the procuring entity

- | | |
|---|--|
| ☐ Ministry or any other national or regional authority, including their regional or local subdivisions | ☒ Body governed by public law |
| ☐ National or federal agency/office | ☐ International organisation |
| ☐ Regional or local authority | ☐ Other type: Click here to enter other type. |
| ☐ Regional or local agency/office | |

*Main activity

- | | |
|---|---|
| ☐ General public services | ☐ Housing and community amenities |
| ☐ Public order and safety | ☐ Social protection |
| ☐ Environment | ☐ Recreation, culture and religion |
| ☐ Economic and financial affairs | ☐ Education |
| ☐ Health | |
| ☐ Production, transport and distribution of gas and heat | ☐ Urban railway, tramway, trolleybus or bus services |
| ☒ Electricity | ☐ Railway services |
| ☐ Extraction of gas and oil | ☐ Port-related activities |
| ☐ Exploration and extraction of coal and other solid fuels | ☐ Airport-related activities |
| ☐ Water | ☐ Postal services |
| ☐ Other activity: Click here to enter other activity. | |

Section II: Object

Scope of the procurement

*Title: PROCUREMENT OF A SPARE TRANSFORMER FOR KPONG GENERATING STATION (KGS)
 Reference number: EIB-GtP/VRA/KGSST/2026/01

*Short description: The scope includes the design, manufacture, testing, supply and transport to Akosombo Generating Station of a 3-phase, ONAF, 169/13.8 kV, 51MVA generator step-up transformer.

Estimated total contract value excluding VAT: 1,720,000.00
 Currency: EUR

***This contract is divided into lots**

☐ yes
 ☒ no

[Please fill this section only if contract is divided into lots.]

Quantity of lots: [Click here to enter number of lots.](#)

***Tenders may be submitted for**

☐ all lots
 ☐ one lot only
 ☐ maximum number of lots [Click here to enter max number of lots.](#)

☐ Maximum number of lots that may be awarded to one tenderer [Click here to enter max number of lots.](#)

☐ The procuring entity reserves the right to award contracts combining the following lots or groups of lots

[Click here to indicate lots or group of lots that may be combined up to 400 characters.](#)

[If the contract is divided into lots, please fill the Annex I of the Standard Form of Contract Notice for each lot separately and do NOT fill the Description section immediately below.]

Description

Main site or place of performance

Kpong Generation Station in the Eastern Region of Ghana

***Description of the procurement**

The applicable version of the GtP (Guide to Procurement for Project financed by the EIB) is: the Guide to Procurement as of March 2024. The applicable version of the Prohibited Conducts of the Guide to Procurement of EIB is dated March 2024.

Prospective Tenderers may obtain an electronic copy of the **Tender Documents** by submitting a written request on the company's official letterhead, addressed to:

The Director
Engineering Services Department
Volta River Authority
P.O. Box MB77, Akuse

The request must be accompanied by proof of payment of a **non-refundable fee of USD 100**.

Alternatively, the request may be submitted via email to sesd@vra.com, with a scanned copy of the **Bank Payment Slip** as evidence of payment of the non-refundable fee to the bank account provided below:

Ghana International Bank, Banking Details

Name of Bank: GHANA INTERNATIONAL BANK
Bank Address: 67 Cheapside, City of London, EC2V 6AZ
Account Number: 01202117
IBAN: GB82GHIB60926301202117
ABA/Swift: GHIBGB2L
Account Name: VOLTA RIVER AUTHORITY
CURRENCY: USD

Intermediary Bank Details

Name of Bank: JP Morgan Chase
Bank Address: 4 NEW YORK PLAZA FLOOR 15, NY 10004
Country: USA
Account Number: 544714562
ABA/Swift: CHASUS33
IBAN:

Name of Beneficiary: Ghana International Bank

Eligible Participants: Firms and individuals from all countries are permitted to offer goods, works and services for Bank-financed projects, regardless of whether the country is a member of the Bank, unless, as a matter of law or official regulation, the Client's country prohibits commercial relations with the firm's country.

Format and Signing of Tenders: An authorized representative of the Tenderer shall sign the original submission letters in the required format for the Tenderer. The authorization shall be in the form of a written power of attorney attached to the Tender. The signed Tender shall be marked "Original", and its copies marked "Copy" as appropriate. The number of copies: three (3) paper copies of the Tender i.e. one (1) original + three (3) copies. All copies shall be made from the signed original. If there are discrepancies between the original and the copies, the original shall prevail.

The sealed envelope containing the Tender shall be placed into one outer envelope and sealed. This outer envelope shall be addressed to the Client and bear the submission address, Tender reference number, the name of the project, the Tenderer's name and the address, and shall be clearly marked "Do Not Open Before [insert the time and date of the submission deadline indicated in the Data Sheet]". If the envelopes and packages with the Tender are not sealed and marked as required, the Client will assume no responsibility for the misplacement, loss, or premature opening of the Proposal. The Tenderer who has been determined by the Employer to be the lowest evaluated Tenderer and is substantially responsive to the Tender Documents.

***Award criteria**

- ☐ Criteria below
- ☒ Price is not the only award criterion and all criteria are stated only in the procurement documents

[Please fill the criterions below only if 'Criteria below' is selected. If 'Price is not the only award criterion and all criteria are stated only in the procurement documents' is selected do not fill any of the quality or cost criteria or price below]

☐ Quality criterion

[Please fill the quality criterions below ONLY if 'Quality criterion' is selected.]

Quality criterion	Weighting
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____

and/or

☐ Cost criterion

[Please fill the cost criterions below ONLY if 'Cost criterion' is selected.]

Cost criterion	Weighting
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____

11. _____

and/or

If ONLY 'Price' is selected do not fill any of the quality or cost criteria above.]

☐ Price

Weighting:

Click here to enter weighting for price (ONLY if selected in combination with quality or cost criterion).

***Duration of the contract**☒ Duration in months 12 months

or

☐ Range

Start: Click here to enter start date.

End: Click here to enter end date.

*[This section to be filled only if **restricted procedure or competitive procedure with negotiation or competitive dialogue** is selected under the Preliminary questions of this form]*

☐ Envisaged number of candidates

[Click here to enter envisaged number of candidates](#)

☐ Range

Envisaged minimum number: Click here to enter envisaged **minimum** number of candidates

Maximum number: Click here to enter envisaged **maximum** number of candidates

Objective criteria for choosing the limited number of candidates

[Click here to enter objective criteria for choosing the limited number of candidates to be invited up to 4000 characters.](#)

Variants will be accepted**☐ Yes ☒ NoOptions**☐ Yes ☒ No**Description of options**

[Click here to enter description of options up to 4000 characters.](#)

Additional information

[Click here to enter any relevant additional information related to the scope and/or description of the procurement up to 400 characters.](#)

Section III: Legal, economic, financial and technical information

Conditions for participation

Suitability to pursue the professional activity

As indicated in Procurement Document

Economic and financial standing

☒ Selection criteria as stated in the procurement documents

or

List and brief description of selection criteria:

[Click here to enter a list and brief description of selection criteria up to 4000 characters.](#)

Minimum level(s) of standards possibly required:

[Click here to enter minimum level\(s\) required up to 4000 characters.](#)

Technical and professional ability

☒ Selection criteria as stated in the procurement documents

or

List and brief description of selection criteria:

[Click here to enter a list and brief description of selection criteria up to 4000 characters.](#)

Minimum level(s) of standards possibly required:

[Click here to enter minimum level\(s\) required up to 4000 characters.](#)

Conditions related to the contract

Contract performance conditions

As stated in the procurement documents

Information about staff responsible for the performance of the contract

☐ Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

Description

Information about a framework agreement

- ☐ The procurement involves the establishment of a framework agreement

[This section to be filled ONLY if competitive procedure with negotiation or competitive dialogue is selected]

- ☐ Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

[This section may be filled only if competitive procedure with negotiation is selected]

- ☐ The procuring entity reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

Administrative information

Previous publication in the OJEU concerning this procedure

[Please enter the Prior Information Notice number, if there was one.]

Notice number in the OJEU _____ /S _____ - _____

Time limit for receipt of tenders or requests to participate

***Date:** 04/11/2026 Local time (hh:mm) 13:00 HRS GMT

[This section to be filled ONLY if restricted procedure or competitive procedure with negotiation or competitive dialogue is selected]

Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: [Click here to enter estimated date.](#)

*Languages in which tenders or requests to participate may be submitted

English

[Click here to enter another language, if relevant.](#)

- ☒ Tender must be valid until 03/05/2027

or

☐ Duration in months (from the date stated for receipt of tender)

[Click here to enter number of months.](#)

[This section to be filled only if open procedure is selected]

Conditions for opening of tenders

***Date:** 04/11/2026

***Local time (hh:mm)** 13:00 HRS GMT

Place

**The Conference Room,
Engineering Services Building, 4th Floor,
Volta River Authority,
P.O. Box 77,
Akuse – Eastern Region.**

Location Address: Conference Room, VRA Engineering Services Offices, Akuse - Eastern Region

GPS Address: EL-1014-5842

Information about authorised persons and opening procedure

As stated in the Procurement Documents

Section VI: Complementary information

Additional information:

N/A

Procedures for review

Review body

***Official name** The Chief Executive, Public Procurement Authority

***Country** Ghana

***Town** Accra

Postal address: Private Mail Bag 30, Ministries Post Office

Postal code: 000 000

*** Fields marked with * are compulsory**