PROJECTS DIRECTORATE

European Investment Bank

PROCUREMENT OFFICE

For operations outside the European Union

STANDARD FORM OF CONTRACT NOTICE

The compliance of information provided in this form with the EIB's Guide to Procurement is the procuring entity's responsibility.

Project name: **EIB Parallel Financing to the Second Water Sector Institutional Development Project**

Preliminary questions

***Type of contract:**

☐ Works

☐ Supplies

☒ Services

***Type of procedure:**

☐ Open procedure

☒ Restricted procedure

☐ Competitive procedure with negotiation

☐ Competitive dialogue

Section I: Procuring entity

Name and address *(please identify procuring entity responsible for the procedure)*

***Official name:** The National Directorate for Water under the Ministry of Energy and Water of Angola

***Country:** Angola

***Town:** Luanda Postal address: Condomínio Dolce Vita, Bloco 1D - 6.º Piso andar B, Talatona - Belas - Luanda

Postal code: Click here to enter postal code.

Contact person: Mrs. Elsa Ramos, Director of the National Directorate for Water (DNA)

***Email:** ugfbei.dna2@gmail.com Tel: Click here to enter telephone number. Only one telephone number is allowed.

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Fax: Click here to enter fax number. Only one fax number is allowed.

***Internet address (URL):** Click here to enter URL. or select ☒ N/A

*Communication

*

☐ **The procurement documents are available for unrestricted and full direct access, free of charge, at (URL):** Click here to enter URL. **or select** ☐ **N/A** *[if URL not available]*

or

☒ **Access to the procurement documents is restricted. Further information can be obtained at (URL):** Click here to enter URL. **or select** ☒ **N/A** *[if URL not available]*

[If N/A is selected, it is compulsory to fill the contact details in 'another address' *under* 'Additional information can be obtained from'*]*

***Additional information can be obtained from**

☐ the abovementioned address

☒ another address:

[Please fill this section only if 'another address' is selected]

***Official name:** The National Directorate for Water under the Ministry of Energy and Water of Angola

***Country:** Angola

***Town:** Luanda Postal address: Condomínio Dolce Vita, Bloco 1D - 6.º Piso andar B, Talatona - Belas - Luanda

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***Email:** ugfbei.dna2@gmail.com Tel: Click here to enter telephone number. Only one telephone number is allowed.

Fax: Click here to enter fax number. Only one fax number is allowed.

***Internet address (URL):** Click here to enter URL.

or select ☒ N/A

***Tenders or requests to participate must be submitted**

☐ electronically via: Click here to enter URL.

☒ to the abovementioned address

☐ to the following address: Click here to provide address.

[Please fill this section only if 'to the following address' is selected]

***Official name:** Click here to enter the name.

***Country:** Click here to enter country.

***Town:** Click here to enter town. Postal address: Click here to enter street.

Postal code: Click here to enter postal code.

Contact person: Click here to enter the name of contact person.

***Email:** Click here to enter email. Only one email address is allowed. Tel: Click here to enter telephone number. Only one telephone number is allowed.

Fax: Click here to enter fax number. Only one fax number is allowed.

***Internet address (URL):** Click here to enter URL.

or select ☐ N/A

*Type of the procuring entity

☒ Ministry or any other national or regional authority, including their regional or local subdivisions

☐ National or federal agency/office

☐ Regional or local authority

☐ Regional or local agency/office

☐ Body governed by public law

☐ International organisation

☐ Other type: Click here to enter other type.

*Main activity

☐ General public services

☐ Public order and safety

☐ Environment

☐ Economic and financial affairs

☐ Health

☐ Housing and community amenities

☐ Social protection

☐ Recreation, culture and religion

☐ Education

☐ Production, transport and distribution of gas and heat

☐ Electricity

☐ Urban railway, tramway, trolleybus or bus services

☐ Railway services

☐ Extraction of gas and oil

☐ Exploration and extraction of coal and other solid fuels

☒ Water

☐ Other activity: Click here to enter other activity.

☐ Port-related activities

☐ Airport-related activities

☐ Postal services

Section II: Object

Scope of the procurement

*Title: PROCUREMENT OFFICER

Reference number: EIB-GtP/Click here and select the EIB Department from the drop-down list. CS13A-UGFBEI/PDISA2-26

*Short description: The Client now intends to hire an individual Consultant for the position of Procurement Officer to support procurement and contract administration activities under the Project.

Estimated total contract value excluding VAT: Click here to enter estimated contract value.

Currency: Click here to enter currency of estimated value.

***This contract is divided into lots**

☐ yes ☒ no

[Please fill this section only if contract is divided into lots.]

Quantity of lots: Click here to enter number of lots.

***Tenders may be submitted for**

☐ all lots ☐ one lot only ☐ maximum number of lots Click here to enter max number of lots.

☐ Maximum number of lots that may be awarded to one tenderer Click here to enter max number of lots.

☐ The procuring entity reserves the right to award contracts combining the following lots or groups of lots

Click here to indicate lots or group of lots that may be combined up to 400 characters.

[If the contract is divided into lots, please fill the Annex I of the Standard Form of Contract Notice for each lot separately and do NOT fill the Description section immediately below.]

Description

Main site or place of performance

The main site will be in the city of Luanda, the capital of Republic of Angola. However, the activities may also require travel to the project sites in Lunda Norte, Moxico, and Namibe Provinces.

***Description of the procurement**

The procurement concerns a consultancy contract for an individual consultant position as Procurement Officer.

All individuals who are nationals of countries eligible for financing by the Bank are eligible to participate in the procurement process.

This is a Request for Expressions of Interest (REOI) inviting eligible individual consultants to indicate their interest in providing the above-mentioned consultancy services. Interested individual consultants must submit information demonstrating that they possess the required qualifications and experience to perform the services, including a detailed Curriculum Vitae (CV) describing their:

- Educational qualifications;
- General professional experience;
- Specific experience relevant to the assignment;
- Regional or country-specific experience;
- Language proficiency; and
- Relevant professional certifications.

Copies of certificates supporting the academic qualifications stated in the CV must be attached.

The selected Consultant shall duly complete and sign the Covenant of Integrity Template in accordance with the requirements of the European Investment Bank. The template will be provided together with the Terms of Reference.

***Award criteria**

☒ Criteria below

☐ Price is not the only award criterion and all criteria are stated only in the procurement documents

[Please fill the criterions below only if 'Criteria below' *is selected. If* 'Price is not the only award criterion and all criteria are stated only in the procurement documents' *is selected do not fill any of the quality or cost criteria or price below]*

☒ Quality criterion

[Please fill the quality criterions below ONLY if 'Quality criterion' *is selected.]*

	Quality criterion	Weighting
1.	Bachelor's Degree in Engineering, Law, Public Procurement or related disciplines; Training in FIDIC or similar professional training is an advantage	20%
2.	At least five (5) years of general professional experience in public procurement and/or contract administration	20%
3.	At least three (3) years of experience in procurement under projects financed by the EIB, World Bank, AfDB, or other Multilateral Development Banks; experience in water or sanitation projects is an advantage	50%
4.	Fluency in Portuguese and English is required	10%
5.		
6.		
7.		
8.		
9.		
10.		
11.		

and/or

☐ Cost criterion

[Please fill the cost criterions below ONLY if 'Cost criterion' *is selected.]*

	Cost criterion	Weighting
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		

and/or

If ONLY 'Price' is selected do not fill any of the quality or cost criterions above.]

☐ Price Weighting: Click here to enter weighting for price (ONLY if selected in combination with quality criterion).

***Duration of the contract**

☒ Duration in months 24 or ☐ Range

with the possibility of renewal subject to the satisfactory performance of the Consultant and the mutual agreement of the parties

Start: Click here to enter start date.

End: Click here to enter end date.

*[This section to be filled only if **restricted procedure or competitive procedure with negotiation or competitive dialogue** is selected under the Preliminary questions of this form]*

☐ Envisaged number of candidates

Click here to enter envisaged number of candidates

☐ Range

Envisaged minimum number: Click here to enter envisaged **minimum** number of candidates

Maximum number: Click here to enter envisaged **maximum** number of candidates

Objective criteria for choosing the limited number of candidates

Click here to enter objective criteria for choosing the limited number of candidates to be invited up to 4000 characters.

***Variants will be accepted**

☐ Yes ☒ No

***Options**

☐ Yes ☒ No

Description of options

Click here to enter description of options up to 4000 characters.

Additional information

Click here to enter any relevant additional information related to the scope and/or description of the procurement up to 400 characters.

Section III: Legal, economic, financial and technical information

Conditions for participation

Suitability to pursue the professional activity

Click here to enter a list and brief description of relevant conditions for participation related to professional activity up to 4000 characters.

Economic and financial standing

☐ Selection criteria as stated in the procurement documents

or

List and brief description of selection criteria:

Click here to enter a list and brief description of selection criteria up to 4000 characters.

Minimum level(s) of standards possibly required:

Click here to enter minimum level(s) required up to 4000 characters.

Technical and professional ability

☐ Selection criteria as stated in the procurement documents

or

List and brief description of selection criteria:

The Procurement Officer shall meet the following minimum requirements:

- Bachelor's Degree in Engineering, Law, Public Procurement or related disciplines; Training in FIDIC or similar professional training is an advantage;
- At least five (5) years of general professional experience in public procurement and/or contract administration;
- At least three (3) years of experience in procurement under projects financed by the EIB, World Bank, AfDB, or other Multilateral Development Banks; experience in water or sanitation projects is an advantage;
- Fluency in Portuguese and English is required.

Shortlisted candidates will be required to provide references and attend an interview

Minimum level(s) of standards possibly required:

Click here to enter minimum level(s) required up to 4000 characters.

Conditions related to the contract

Contract performance conditions

Click here to enter contract performance conditions up to 1000 characters.

Information about staff responsible for the performance of the contract

☐ Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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Section IV: Procedure

Description

Information about a framework agreement

☐ The procurement involves the establishment of a framework agreement

[This section to be filled ONLY if 'The procurement involves the establishment of a framework agreement' *is selected.]*

☐ Framework agreement with a single operator

or

☐ Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: Click here to enter maximum number of participants, if applicable.

[This section to be filled ONLY if ***competitive procedure with negotiation or competitive dialogue*** *is selected]*

☐ Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

[This section may be filled only if ***competitive procedure with negotiation*** *is selected]*

☐ The procuring entity reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

Administrative information

Previous publication concerning this procedure

[Please enter the Prior Information Notice number, if there was one.]

Notice number in the OJEU (if published in the OJEU)	Field value must start with '19'or '20' and contain 4 digits.	/S	Field value must contain between 2 and 4 digits.	-	Field value must contain 6 digits.
EIB Reference Number (if published on the EIB website)	Field value must contain 6 digits.	-	Field value contains EIB contract number.		

Time limit for receipt of tenders or requests to participate

***Date:** 20/11/2026 Local time (hh:mm) 3:30 p.m. Luanda Time

*[This section to be filled ONLY if **restricted procedure or competitive procedure with negotiation or competitive dialogue** is selected]*

Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: Click here to enter estimated date.

***Languages in which tenders or requests to participate may be submitted** English

Click here to enter another language, if relevant.

☐ Tender must be valid until Click here to enter a date.

or

☐ Duration in months (from the date stated for receipt of tender) Click here to enter number of months.

*[This section to be filled only if **open procedure** is selected]*

Conditions for opening of tenders

***Date:** Click here to enter the public opening date. ***Local time (hh:mm)**

Place

Click here to enter exact address of public opening procedure and who is invited to participate up to 400 characters.

Information about authorised persons and opening procedure

Click here to indicate authorised persons to be present and any other information for opening procedure up to 400 characters.

Section VI: Complementary information

Additional information:

To express your interest in the tender and request the Terms of Reference (ToR), please submit your request by email to the email address indicated above. The Covenant of Integrity template will be provided together with the Terms of Reference.

Procedures for review

Review body

***Official name**	Ministry of Energy and Water
***Country**	Angola
***Town**	Luanda
Postal address:	Rua Cónego Manuel das Neves, 234
Postal code:	2229

***

*** Fields marked with * are compulsory**

Return the duly completed form to the EIB for publication