

**HARYANA FOREST DEPARTMENT
FOREST DIVISION, HISAR
DETAILED NOTICE INVITING TENDER**

TENDER NO. 40-HSR-2026-27

Name of work: Online bids under two bid system are hereby invited from the eligible bidders / agencies on behalf of the Governor of Haryana. The interested bidders may submit their bids at website <http://haryanaeprocurement.gov.in> for executing various forestry operations in **Hisar Forest Division**. The bidders are to submit their offers only for the contractors profit (Service charge) in terms of the percentages of the amount payable for the work done on basis departmental schedule of rates. The tentative details regarding the nature of work, specification of work, time schedule for completing the work, approximate quantity and amount is given as under:-

Name of Forest Area (Range/ Block/ Beat/Site)	Particular of Work	Approximate Quantity of works	Estimated Amount of expenditure as per Departmental FSR (in Rs)	Tentative Time Schedule for completing the work	EMD
Adampur/ Balsamand block	State Scheme New Plantation works	List Attached	13021810	31-03-2029	2%

() The quantity of works & amount is approximate and can be changed.*

2. Key Dates:

- a) Time / date of online **publication 31-07-2026**
- b) Downloading from **31-07-2026**
- c) Pre- Bid Meeting, if required on _____.
- d) Submission **upto 05-08-2026** at 10.00 Hours
- e) Technical bid opening **at 05-08-2026** at 13.00 Hours
- f) Financial / price bid opening at 15.00 hrs on dated **05-08-2026**
- g) Bidding Documents can be downloaded online from the Portal <http://haryanaeprocurement.gov.in> by the contractor/agency registered on the Portal by paying document fee and e-service charge.

TERMS AND CONDITIONS

1. Contractor submit the License prescribed under the Contract Labour (Regulation and Abolition) Act 1970 within one month of the award of the contract.
2. Conditional / Telephonic bids will not be accepted and liable to be rejected.
3. All Bids will be opened by the Tender Evaluation Committee at the specified time in his office or other designated place.
4. Bidder should have through knowledge of forestry operations and at least three years of experience in forestry activity.
5. The validity of bid is up to tender period.
6. The tender issuing authority reserves the right to accept or reject any or all the bids received without assigning any reasons thereof.
7. Rates shall be quoted in the prescribed format of the Tender Schedules clearly in percentage of FSR up to one decimal both in words and figures.
8. The contractor should have no relationship to any Government servant who is in charge of the work or who has any direct control over the work.
9. The bid of the bidder, who does not satisfy the qualification criteria in the bid documents, are liable to be rejected summarily without giving any reason.
10. The details of items of work/plan, sanction, drawing, specification can be seen in the office of DFO (T), **Hisar** on any working day.
11. Tenderer's are advised to go through all the tender conditions, special conditions and agreement conditions.
12. According to revised instructions by PCCF (HoFF) Lt. no. PS/PCCF/541-542 dated 29-07-2026 a contractor will be eligible for award of work in a maximum of Five (5) Forest blocks at a time.
13. In case, dispute, the jurisdiction of Civil Court will be at **Hisar**.


Divisional Forest Officer (T)
Hisar.

HARYANA FOREST DEPARTMENT

FOREST DIVISION.....

TENDER APPLICATION FORM (TECHNICAL BID DOCUMENT)

(To be filled by the tenderer)

TENDER APPLICATION FORM- PART-I

Tender for (Name of Work)

From:

.....(Name in block letters)

.....

.....(Address in full).

To

The Divisional Forest Officer

.....

Sir,

In response to the Tender Notice No. _____ Dated _____.

I..... hereby declare that I am authorized representative of Firm/Society/Agency and I have read all the conditions carefully and having agreed to them fully and unconditionally, i submitted the financial bid attached with this document. The details mentioned above are true to my knowledge and the documents as listed below are attached herewith.

Documents to be submitted:-

- a. Signed copy of Tender Document along with the terms and conditions (each page duly signed and stamped)
- b. Proof of Online payment of Earnest Money Deposit/Tender Fee and E-Service Charges.
- c. Self attested copy of PAN Card
- d. Self attested copy of Bank account Details.
- e. Copy of the registration Certificate issued by Haryana Forest Department
- f. ESI and EPF registration number issued by Haryana Forest Department.
- g. Affidavit to the effect that Firm is not blacklisted by any authority.
- h. Detail of similar projects executed by contractor during last three years:-

Sr.No.	Name of the department/ organization	Brief narration the type of work implemented	Contract value (One ne checked amount issued by authority)	Financial year of the completion of the work	Supporting documents against the claim
1					
2					
3					

Signature of contractor or
Authorized representative of Agency

Date_____

Place_____

HARYANA FOREST DEPARTMENT

FOREST DIVISION.....

TENDER APPLICATION FORM (FINANICAL BID DOCUMENT)

(To be filled by the tenderer)

TENDER APPLICATION FORM- PART-II

Tender No.

Dated

Tender for (Name of Work)

From:

.....(Name in block letters)

.....

.....(Address in full).

To

The Divisional Forest Officer

.....

Sir

In reference to your Tender No _____ Dated _____ I submit my financial bid as under.

Name of Forest/ Site	Amount payable by the Forest Department towards FSR (in %)	The Percentage of FSR at which I am/ we are willing to work (Contractor's Profit cannot be less than 2% and more than 10% hence rate to be quoted may vary between 102% to 110%))	
		In Figures	In Words
	100		

- Note:
- 1 Haryana Forest Schedule of rates (FSR) are based on prevailing Minimum Wage Rate (Profit rate quoted by the contractor quoted less than 2 % will be summarily rejected.) The tenderer should quote service charges in %age upto one decimal place only.
 - 2 All statutory obligations under Minimum Wages Act, Contract labour (R&A) Act 1970, Service Tax, Service Charges, etc. as applicable shall be followed by the contractor. Any report of deviation may lead to termination of contract.
 - 3 The quoted figures can have maximum one place of decimal.
 - 4 Whenever the minimum wage rate increases, the department will pay the corresponding premium on the FSR Rate.
 - 5 In addition, the reimbursement of ESI and EPF actually paid by the contractor shall be made by the department for which claim has to be made by the Contractor.

Undertaking

Having read all the mentioned terms and conditions including Schedule of Rates of Works prevalent in Haryana Forest Department carefully and having agreed to them fully and unconditionally my financial bid is submitted as above.

Dated.

Signature of the Contractor

Place:-

Name_____

TERMS AND CONDITION OF TENDER

1. The bidders should submit their offers only for the contractor's profit (Service charges) as a percentages of the amount payable for the work done on basis departmental Schedule of Rates (FSR) of the Forest Department. The said amount payable does not include the statutory payments of ESI/EPF, Labour Cess, GST etc. The tentative work and approximate cost is as under:-

Name of Forest Area (Range/ Block/ Beat/ Site)	Particular of the Work	Approximate Quantity of works	Estimated Amount of expenditure as per Departmental FSR (in Rs)	Tentative Time Schedule for completing the work
Adampur/ Balsamand block	State Scheme New Plantation works	List Attached	13021810	31-03-2029

2. Tender Application Forms, terms and conditions and e-tendering schedule can be downloaded from the Forest Department website (www.haryanaforest.gov.in), eterndershry.nic.in and <http://haryanaeprocurement.gov.in>. Payment of prescribed Tender Fee and e-services fee will have to be made online as per government instructions issued from time to time. The cost of tender forms once paid is not refundable on any account, nor will the amount be adjusted towards cost of any other tender forms.
3. The first requirement to participate in e-tender is to have digital signature and registration of tenderer with Haryana Government e-procurement.
4. The bidders should submit their offers only for the contractor's profit (Service charge) in terms of the percentages of the amount payable for the work done on basis of departmental schedule of rates. The Haryana Forest Schedule of Rates are based on prevailing minimum wage rate without any contractor profit/Service charge. If the rates quoted by the contractor less than 102 % of Schedule of rates, it will be considered to be non responsive offer and shall be summarily rejected. The tenderer should quote service charges in %age upto one decimal place only.
5. The presently applicable FSR can be readily obtained from office of Range Forest Officer or Divisional Forest Officer anywhere in Haryana and can also be seen/downloaded from the Forest Department Website (www.haryanaforest.gov.in). There are many items in FSR and it is not possible that the contractor/ Agency may be willing to work at different % for different items of work. Hence, for this tender

- purpose, quoting item wise percentage is not permissible. The contractor/ Agency is requested to assess the work and indicated only one percentage figure maximum upto on place of decimal (figure beyond one place will not be taken into consideration for evaluation of the bid) which will be applied to all the items listed in the departmental FSR. However, the billing will be made for the work done only for those items of FSR which will be mentioned in the work order and in respect of which actual work is done and certified by the authorized forest officials viz beat officer, block officer and the range forest officer.
- 6 The quantities of work shown in the tender document are approximate and it may vary on actual execution of work. The actual execution of work at a place will depend on many factor s like rainfall during the year, undertaking of other development works by government agencies like up gradation of roads/canals etc. The actual quantity, nature of work and place/site in the concerned forest block will be informed by the concerned RFO from time to time which will be binding on the contractor.
- 7 The bid offer is an estimated quantity of work. Though the rate contract will be for all items of works specified in the Schedule of Rates, the actual work requirement at any particular time may be only for certain activities specified in the schedule of rates. The bidder/tenderer should not presume that all activities specified in the Schedule of Rates will be executed as only the activities needed for raising or maintenance of plantations etc. at a particular time are executed. The activities to be undertaken at a particular time shall be conveyed to the contactor in the work order to be issued by the Range Officer with prior approval of the Divisional Forest Officer during the contract period.
- 8 It shall be open to the Divisional Forest Officer to cancel/reduce the quantity of work to be executed in the attached schedule based on site conditions in each year and the Divisional Forest Officer's decision will be binding on the contractor. If any additional item/s of work which is not included in the schedule are required to be carried out in the contract area during the course of contract period, it will be binding on the contractor to execute that work for which payment will be made at rates finalized by the Tender Evaluation Committee.
- 9 Participation in the online bid shall amount to bidder's acceptance of the terms and conditions of the tender. The right to participate in the tender is restricted to

- registered contractors of Haryana Forest Department. Tenderers submitted by ineligible tenderers will not be considered and the same will be summarily rejected.
- 10 The Divisional Forest Officer reserves the right to accept or reject any or cancel any or all the tenders without assigning any reason thereof.
- 11 The tenderer/ bidders is expected to examine all instructions, forms, departmental technical notes, terms and conditions in the tender document before participation in the tender.
- 12 In case the tenderer/Bidder has any doubt about the meaning of anything contained in the tender document, he shall seek clarification on any working day during office hours from the office of the concerned Divisional Forest Officer **Hisar**.
- 13 The tenderer shall arrange the material, tool, implements, machinery, equipments, stores etc. required for successful completion of works at his/ her own cost as this cost is inbuilt in the FSR of the Department. The use and payment of/for the material arranged by the contractor shall be made only after quality and quantity certification of the material by the range forest officer. In case of any specific requirement which does not figure in the FSR, its rate shall be decided by the tender evaluation committee on basis of discreet market survey. The saplings/tall plants/seeds and any other such planting material shall be provided by the forest department.
- 14 Information regarding the sites, nature of work, technical specifications, terrain, locality, approximate quantity, amount etc. can be collected from the Divisional Forest Officer **Hisar** during office hours on all working days. The concerned Range Office may be contacted for any assistance in site inspection/ field visits. They are also requested to study the detailed tender conditions attached to the tender document. No plea of ignorance regarding existence of any agreement conditions or any complaint regarding the said conditions having been received after putting in the tender will be entertained. At all times during the contract period, the forest guard, block forest officer and range forest officer will be the technical and administrative supervisors of the work. The bill raised by the contractor on completion of the work order has to be certified and verified by the above said officials of the departments as per the provisions contained in departmental rules/Forest Manual.
- 15 Before submitting the tender, the tenderer is advised to visit the area of work to study all the field conditions and nature of work and quote his rate accordingly. No enhancement in rate due to any reason will be entertained thereafter.

- 16 All the corrections in the tender form shall be initialed by the tenderer himself. The tenderer shall submit the filled up tender form together with all pages intact duly signed by the contractor on the online web portal.
- 17 The tenders shall be submitted in two parts, i.e. Part-I (Technical Bid) and Part-II (Financial Bid) on the concerned online web portal.
- 18 The Tender Evaluation Committee open the bid in the presence of the Tenderers/Bidders or their representatives who choose to attend at the appointed place and time. The qualification for the technical bid shall be based on the online receipt of all the documents required on or before the closing date and time of bidding. Financial Bids/Price Bids of only the technically qualified bidders will be opened for evaluation before the bidders present at the time of opening of Financial Bids.
- 19 The offers of tenders not accompanied by documentary proof or which do not meet the eligibility criteria as mentioned above shall not be considered. Canvassing or negotiation, direct or indirect, would render the tender liable for exclusion from consideration.
- 20 The Tender issuing authority is not bound to accept the lowest rate/cost or any bid and may at any time by notice in writing to the bidder(s) terminate the tendering process.
- 21 The lowest tender will ordinarily be accepted, but the authority competent to accept the tender reserves to himself the power of accepting or rejecting any tender without assigning any reason thereof.
- 22 In case the contractor defaults or withdraws from discharge of the work order before its completion, no payment even for the partly executed work shall be made. Further his earnest money deposit shall also be forfeited.
- 23 The tenders submitted by tenderers shall remain valid for acceptance up to tender period, from the date of opening of the tender. However this period can be extended with the consent of both parties. During the said period or the extended date as the case may be, the tenderer shall not be entitled to revoke or cancel his tender or to vary the tendered rates given or any terms thereof, without the written consent of the Haryana Forest Department.
- 24 EMD of the unsuccessful Tenderer/Bidder will be returned online after end of bidding process.

- 25 The tenderer whose tender is accepted will be informed regarding acceptance of his tender by a Confirmation Order issued by registered letter bearing the address mentioned in the tender. The successful tenderer within seven days of the receipt of the confirmation of his tender, shall execute an agreement in the prescribed form on a proper non-judicial stamp paper (worth Rs.100/-) to be supplied by him at his cost, failing which the acceptance of his tender shall be considered as withdrawn and the EMD submitted by the tenderer shall stand forfeited to the Haryana Forest Department. A further period up to 3 days shall be allowed by the Divisional Forest Officer for signing agreement if the successful bidder is able to furnish sufficient justification for delay.
- 26 As per Revised instructions the EMD at the rate of 2% of the estimated cost of tender from the bidders in each tender will be charged. Moreover, the successful bidder, who is awarded the contract shall have to deposit the Performance Security at the rate of 5% of the value of contract as specified in the bid document. The Performance Security may be furnished in the form of Insurance Surety Bond or Fixed Deposit Receipt or Bank Guarantee from a Commercial bank. The 2% EMD of successful bid shall be refunded after getting the 5% Performance Security Deposit from the bidder.
- 27 According to revised instructions the tender period for new plantation works will be for 3 years initially. The maintenance beyond three years may be extended for a period of another two years at the quoted rate on cost norms of the department applicable at that time on mutual agreement of the contractor and the department. If the contractor does not want to work beyond years, the tender for maintenance of 4th and 5th year will be invited afresh. For the tenders on Maintenance of Plantations, the tender period will be according to the balance period of maintenance for the respective plantations. The Divisional Forest Officer may also short close the period of contract in case the area is taken over by the Government, period of maintenance of plantation/ nursery is over, or the department is not able to continue with the works to be executed in the area due to reasons beyond the department's control.
- 28 The Tender issuing authority may terminate the work order if it is found that the contractor has been blacklisted by any of the Government Departments/Institutions/Local Bodies/Municipalities/Public Sector Undertakings etc. The entire amount paid for the said work with damages, if any, will be recovered from the Bidder.

- 29 The contractor, his agent and other employee working in the contract area shall carryout all orders issued by the DFO and the Range Officer in connection with contract work. The work order will be issued by the Range Forest Officer in writing to the contractor from time to time, as and when work becomes available. The contractor will execute the work within specified time period, as per specification provided in work order. The responsibility of satisfactory execution of tender work through proper supervision and timely corrective measures vests with concerned RFO and staff in charge of work.
- 30 All statutory obligation under minimum wages Act, Contract labour (Regulation and Abolition) Act, 1970, Service Tax, GST, Service charges etc. shall be complied with by the contractor. The contractor shall be fully responsible for making all statutory payments including service tax, ESI, EPF labourer cess etc. Any report & deviation of violation may lead to termination of contract.
- 31 The Department shall not be responsible for payment of any compensation on account of any loss caused to the tenderer due to natural calamities or other supervening impossibilities.
- 32 The bills will be submitted in the format enclosed at Form-XI. The DFO shall also issue a serially numbered Measurement Book to the Range Forest Office in Form-X. The Forest Guard and Forester shall be responsible for recording measurement in the Measurement Book. Measurement Book will be present before the DFO at the time of sanction of the bills.
- 33 The Contractor shall submit the bills against completed work to concerned Range Forest Officer within the first week of every month. The concerned Forest Guard, Block Officer and Range Forest Officer will verify the works with in next 5 days and submit the bills to Divisional Forest Officer. The DFO will release the payment to Contractor latest by 15th day of every month. In case, any liability arises due to late submission of bills of completed works by the Contractor, the concerned Contractor will be responsible for the same. In case the Contractor is habitual of submission of late bills, then it may be considered as a ground for blacklisting him.
- 34 Payment as per the prevailing wage rate will be done by the contractor in accordance with government rules. As the departmental FSR are based as minimum wages, whenever the minimum wage rate increases, the department will pay the corresponding premium on the FSR payable to labourers by the contractor.

- 35 The successful bidder shall not construct any permanent structure at the site of work and shall have no right on the land or asset of the Government. Any complaint of less wage payment/delay in payment of wages may also lead to imposition of penalty including forfeiture of security amount.
- 36 The tenderer shall abide by the provisions made under the Labour Laws and other relevant Statutes as applicable in execution of the work and shall be responsible for making payment of compensation, if any, to any workman during execution of the contract.
- 37 Contractor should apply and obtain the License prescribed under the Contract Labour (Regulation and Abolition) Act 1970 and rules there under within one month of the award of the contract, provided the contractor employs more than twenty workers on any day.
- 38 The DFO will have full rights to issue any clarification regarding the interpretation of any of the terms or conditions, in the interest of better execution at work, and the same will be binding on the contractor.
- 39 The successful bidder should ensure adequate protection for the plantation created at the site as well as the Govt. infrastructure existing at the site.
- 40 Under no circumstance, the successful bidder would be allowed to sublet the works in part or whole of the contract, assigned to him.
- 41 Any dispute or difference arising out of this contract will be resolved through joint discussion of the authorized representatives of the concerned parties. However, if the disputes are not resolved by the joint discussions, then the matter will be referred to the Conservator of Forests in-charge of Forest Circle and his decision shall be final and binding on both parties.
- 42 Tender for forestry works will be floated at Forest Block Level. A contractor will be eligible for award of work in a maximum of Five Forest blocks at a time.
- 43 The minimum survival criteria for plantations will be 90% at the end of 1st year , 85% at the end of 2nd year and 80% in the subsequent years and if the survival rate of plantations during the contract period is less than the prescribed survival rate of plantation for that particular year, the Department shall recover the same amount of expenditure incurred on creation and maintenance of sapling till date. The deduction will be made from bills or performance security or other pending bills of the contractor.

44 All disputes arising out of the execution of the agreement shall be subject to the jurisdiction of the Court at **Hisar**.

45 Plantation Location/site is tentative, may be changed partly or whole depending upon the circumstances like soil conditions, availability of land, climate condition etc

Date:

Signature of the Contractor

or His Authorized Nominee of firm

Place:

Mobile No. _____

Address : _____

Rough Cost Estimate for Year 2026-27 Balsamand Block									
S.No.	Range	Name of Forest Block	Name of Beat	Name of Reach	Scheme	Unit	Target	No. of plants	Total Amount
1	Adampur	Balsamand	Neoli	Piranwali Village	RDFTP	Ha	4	2000	2384338
					Total		4	2000	
2	Adampur	Balsamand	Neoli	Neoli Kalan-Durjanpur Road KM 0-5 L/R	VWLTP	Ha	4	2000	2384338
3	Adampur	Balsamand	Neoli	Rawalwas Kalan PLA	VWLTP	Ha	5	2500	2980422
					Total		9	4500	
4	Adampur	Balsamand	Neoli	Rawalwas Kalan PLA	D/Control	Ha	5	5500	4088911
					Total		5	5500	
G/Total (Three Years)									11838009
Total Amount for expected exccalation 10%									1183801
G. Total									13021810


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 आदमपुर